



Licensed by MEST

Ministry of Education, Science and Technology



Accredited by KAA

Kosovo Accreditation Agency



KOLEGJI - **BIZNESI** - COLLEGE

Handbook of Studies in BK

www.kolegijibiznesi.com





Biznesi College

A place of knowledge and of
success



Prof. dr. Shyqeri Kabashi

Dear high school graduates!

Your success in the matura exam is one more open window to your perspective on expanding the horizons of knowledge, for starting with your life career. BIZNESI College is another opportunity to realize your dream of a successful career of acquiring knowledge and reaching the peaks of life success.

BIZNESI College is already creating a tradition.

Successful graduates! Continue your success at BIZNESI College! Start your career in economics, law and emergency management studies, to become professionals of tomorrow, for yourself, for the social environment and for the development of Kosovo.

BIZNESI College has its doors open to you!

You, open the windows of knowledge and success!

Yours respectfully!

Prof. dr. Shyqeri Kabashi
/Dean/



Bachelor Level

- 1 **Management (BA)** Business
Management (BA) International
Business (BA) Marketing and
Communications (BA)
- 2 **Banking and Business Finance
(BA)**
- 3 **Emergency Management (BA)**
Occupational Safety and Health
(BA) Fire Protection (BA)
Environmental Protection (BA)
- 4 **General Law (LLB)**
Administrative-Constitutional
(LLB) Criminal-Legal (LLB)
Civil-Legal (LLB)
Penology and Execution of Criminal Sanctions (LLB)

Master Level

1. **Management and Finance (MA)**
2. **Emergency Management (MA)**

Level III of NQF

1. **Fire Protection Technician**

*"BIZNESI" College aims to increase the professional skills of students
in the field of business, justice and emergency by linking
contemporary theory with adequate practice*





BACKGROUND

"BIZNESI" College, established in 2004, is a private institution of higher education, so it is a Private Higher Education Provider (PHEP) in Kosovo. The establishment of "BIZNESI" College was based on the Regulation no.

2003/04 on the promulgation of the Law on Higher Education, approved by the Assembly of Kosovo, and on the Administrative Instruction on Licensing Private Higher Education Providers in Kosovo, no. 14/2003.

"BIZNESI" College is licensed by the Ministry of Education, Science and Technology as per Decision no. 464/10.

Following the complete technical preparations, the engagement of the academic and administrative staff, according to the legal norms, "BIZNESI" College started its work in the academic year 2005/06. Several generations of students have successfully studied at "BIZNESI" College. "BIZNESI" College conducts its academic activity in the field of Economics and Emergency Management Studies, at three levels, level III of the NQF, Bachelor level and Master level.

At "BIZNESI" College, the total number of students enrolled during these academic years is over 13,000.



MISSION

"BIZNESI" College is an independent institution of higher education. It conducts educational and scientific activities. The institution is determined to meliorate knowledge and science, open to all in the affirmation of values.

"BIZNESI" College continuously monitors the needs of the Kosovo society, in order to adapt to it the academic requirements, realized according to European standards in the development of higher education. For the purpose of realizing its strategic requirements, it has set criteria, established good relations with all stakeholders, it has taken initiatives and proposals by setting up departments and institutes in accordance with its activity.

"BIZNESI" College, in accordance with the Bologna Declaration of 1999 and, carries out its mission in achieving strategic objectives, creating adequacy for the circumstances of higher education in Kosovo.

"BIZNESI" College considers the quality in higher education as one of the basic European orientations, in creating a common space in the process of development of higher education, which is the basic criterion of the Bologna Process, as a result, it strives to achieve its strategic development for this purpose.





- Scientific Research Institute
- Emergency Institute
- Career Development Institute
- "Rahmil Nuhui" Institute of Statistics
- Quality Assurance Office

- Legal Clinic
- Administration Service
for academic and student matters
- Center for Public Administration
Research

ADMINISTRATION INSTITUTE ACTIVITY CENTER

Library

- e-Library
- Electronic international scientific journal
- Publishing House "Biznesi
College" (with over 68
publications)

- Emergency Research Center
- Teacher Training Center
- Legal Research Center
- Center for Economic Research
- Information Center

Administrative service

Online system for students
Organization of knowledge quiz
Visit to local and foreign universities
Cultural, sports and recreational
activities



ACADEMIC STAFF LIST

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Dr. Musa Limani
Dr. Fejzullah Krasniqi
Dr. Shyqeri Kabashi
Dr. Kudusi Lama
Dr. Hamid Nuredini
Dr. Xhevat Berisha
Dr. Ardiana Prizreni
Dr. Rustem Buzhala
Dr. Emin Kabashi
Dr. Juliana Latifi
Dr. Kadri Bicaj
Dr. Nexhmije Kabashi
Dr. Artan Nimani
Dr. Husnia Bubulica
Dr. Kemajl Ramadani
Dr. Gani Asllani
Dr. Armand Krasniqi
Dr. Hashim Këpuska
Dr. Mazllum Kumnova
Dr. Sali Bytyqi
Dr. Zymer Neziri
Dr. Habib Basholli
Dr. Adil Jonuzi
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Dr. Ilir Aliaj
Dr. Metush Sylejmani
Dr. Blerim Halili
Dr. Naim Baftiu
Dr. Nehat Maxhuni
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Dr. Sejdefa Gjafe
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Dr. Jahja Lataj

Dr. Vehbi Imeri
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Dr. Agim Berisha
Dr. Adem Musliu
Dr. Urim Vejseli
Dr. Skender Gojani
Dr. Baki Koleci
Dr. Besim Lama
Dr. Fehmi B. Krasniqi
Dr. Brikenda Vokshi
Dr. Hasan Mujaj
Dr. Islam Krasniqi
Dr. Qebir Avziu
Dr. Diçe Dehari
Dr. Elvin Meka
Dr. Indrit Baholli
Dr. Majlinda Belegu
Dr. Muhamet Racaj
Dr. Njazi Bytyqi
Dr. Imerlije Alili
Dr. Shefqet Dehari
Dr. Shefqet Zekolli
Dr. Vehbi Ramaj
Dr. Eldar Saljiç
Dr. Besim Kelmendi
Dr. Resm Hoxha
Dr. Faton Merovci
Dr. Lulzim Farizi
Dr. Rametulla Ferati
Dr. Hasim Deari
Dr. Fitim Deari
Dr. Violeta Koleci
Dr. Rifat Hoxha
Dr. Jaumin Ajdari

Dr. Mehmed Meta
Dr. Jahë Sahiti
Dr. Remzi Ahmeti
Dr. Mitasim Beqiri
Dr. Arben Agushi
Dr. Shpendim Oxha
Dr. Ridvan Kajtazi
Dr. Besim Kusari
Dr. Alush Kryeziu
Dr. Vehbi Lecaj
Dr. Murat Hulaj
Dr. Shaqipe Husaj
Dr. Ibush Luzha
Dr. Shefqet Dehari
Dr. Ramadan Beqiri
Dr. Ferid Idrizi
Dr. Imerlie Halili
Dr. Afrim Halili
Dr. Xhelal Këpuska
Dr. Alberta Tahiri
Dr. Hidajete Azizi
Dr. Isamedin Azizi
Dr. Agim Kastrati
Dr. Art Shala
Dr. Ariana Xhemajli
Dr. Brikena Vokshi
Dr. Milazim Shabani
Dr. Agron Millaku
Dr. Arsim Rexhepi
Dr. Agnesa Çanta
Dr. Petrit Nimani
Dr. Shpetim Reznici
Dr. Valbona Zeqiri
Dr. Ruzhdi Kabashi
PhDc. Blerim Burjani

PhDc. Latif Hoxha
PhDc. Latif Krasniqi
PhDc. Emin Beqiri
PhDc. Ferit Idrizi
PhDc. Betim Gjoshi
PhDc. Avni Islami
PhDc. Skender Zenelaj
PhDc. Erjona Rama
PhDc. Nevruz Zogu
PhDc. Rrahman Sefedini
PhDc. Shefqet Ismajli
PhDc. Myftrrem Gashi
PhDc. Emin Emiri
PhDc. Ylber Krasniqi
PhDc. Sherif Sejdiu
PhDc. Nexhdet Morina
PhDc. Burim Morina
PhDc. Afërdita Dervishi
Mr. Halim Kuliqi
Mr. Vehbi Pllana
Mr. Sami Selmani
Mr. Jetmira Rragani
Mr. Besim Halili
Mr. Zahir Arifovic
Mr. Bardhyl Sylja
Mr. Habib Hajredini
Mr. Krist Gjokaj
Mr. Ramadan Thaçi
Mr. Muhamet Lama
Mr. Betim Gjoshi
Mr. Tomor Buza
Mr. Arbiana Govori
Mr. Korab Shehu
Mr. Fahredin Dervishi
Mr. Eureka Ibrahim

Mr. Naim Hyseni
Mr. Selman Hyseni
Mr. Sadete Fazliji
Mr. Nexhmedin Sejdiu
Mr. Naim Mehollu
Mr. Mulaim Kaçka
Mr. Marjan Gjoka
Mr. Ismail Aliu
Mr. Ilirjana Mertinaj
Mr. Hysen Gashi
Mr. Fahredin Berisha
Mr. Elmi Kelmendi
Mr. Burim Gashi
Mr. Bedri Pllana
Mr. Bahtir Maxhuni
Mr. Arber Beka
Mr. Kujtim Raçi
Mr. Valbone Kastrati
Mr. Shaip Budari
Mr. Naime Morina
Mr. Milazim Plakaj
Mr. Miftar Mehana
Mr. Hjarullah Birdaini
Mr. Dafina Ibrahim
Mr. Burim Gjaka
Mr. Blerim Shasvari
Mr. Bekim Latifi
Mr. Bahri Rustemi
Mr. Arjan Gashi
Mr. Arbnora Kameri
etc.



Management (BA)

Business Management (BA)

International Business (BA)

Marketing and Communications
(BA)

Banking and Finance in Business (BA)

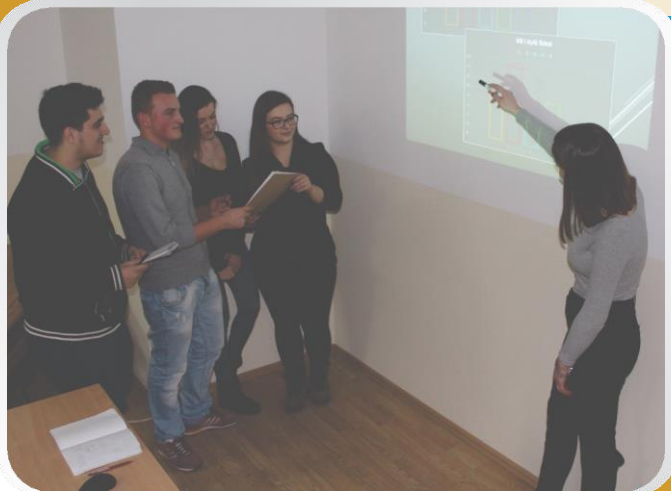
Management and Finance (MA)

STUDIES IN ECONOMICS

"BIZNESI" College has provided practical training in its curricula for the purpose of meeting students demands. For its better implementation, the college has concluded agreements with various governmental and non-governmental institutions.

Carrying out practical training, which aims to improve the quality of teaching, helps students in creating the best experience in their professional training.

"BIZNESI" College, in all departments, organizes and implements practical teaching, with the supporting means provided by the College, as well as with the support of other relevant institutions, with which it cooperates.



LAW STUDIES

STUDY PROGRAM GOALS

- Meet the needs of all who continue their careers in the field of justice. The primary motive is to gain legal skills,
- To provide appropriate and sufficient knowledge of the institutions and basic procedures of the justice system in the country and beyond,
- It enables the development of critical thinking for law students, in the comparative, historical, social, economic and political context, offering students different theoretical and practical approaches.
- It creates the opportunity for the development of personal, communication and research skills which are important and necessary for the employment of law graduates.

General Law (BA)

Administrative-

Constitutional (BA)

Criminal-Legal (BA)

Civil-Legal (BA)

Penology and Execution of Criminal Sanctions (BA)





Emergency Management (BA)

Occupational Safety and Health (BA)

Fire Protection (BA)

Environmental Protection (BA)

Emergency Management (MA)

Fire Protection Technician (Level III of the NQF)



EMERGENCY STUDIES



PRACTICAL LESSONS FOR THE STUDENTS

In addition to the theoretical knowledge, the students acquiring knowledge in these areas, have the opportunity to be trained in practice in:

- "BIZNESI" College Laboratory
- Emergency Management Department,
- Through firefighting centers throughout Kosovo.

THE FOLLOWING ACTIVITIES ARE ORGANIZED AS PART OF THIS PROGRAM

1. Vocational training and counseling,
2. Certificates in the field of emergencies,
3. Compilation of fire protection projects for:
 - residential buildings,
 - administrative facilities,
 - different factories, (depending on the technological process of production),
 - fuel and gas storage projects,
 - fuel point sales projects.

EMERGENCY STUDIES



"BIZNESI" College is the only accredited Higher Education Institution in Kosovo and in the region that organizes studies in the field of Emergencies

STUDY PROGRAM GOALS

- Meet the needs of all who continue their careers in the field of emergencies.
- To provide appropriate and sufficient knowledge for institutions as well for emergency management procedures in the country and beyond,
- It provides learning knowledge related to research, as well as engages students in the realization of acquired knowledge.

The laboratory within the Emergency Management program operates for:

- Filling, testing and examining fire extinguishers,
- Installation and control of alarm system: CO2 gas and smoke,
- Hydrant testing: wall and surface,
- Testing and certification of gas cylinders,
- Extinguishing and certification of the materials for fire extinguishers,
- Testing of firefighting equipment (working under pressure),
- Professional advice in the field of emergencies.

EMERGENCY INSTITUTE

The Agency for Emergency Management has authorized "Biznesi" College with its legal mechanisms, such as *Institute of Emergencies*, to act as follows:

- Authorization No. 167, dated 22 December 2016
Work related to studies in the organization of fire protection
- Authorization No. 168, dated 22 December 2016
Measurement of earthing resistance in lightning installations
- Authorization No. 19-02, dated 06 February 2017
Drafting projects - elaborates for fire protection
- Authorization No. 20-02, dated 06 February 2017
Inspecting and servicing of initial fire extinguishers





INTERNATIONAL COOPERATION WITH ORGANIZATION AND HIGHER EDUCATION INSTITUTIONS

In order to increase the quality of teaching, "BIZNESI" College cooperates with several universities in the country and the region, with which there are cooperation agreements in place:

"ALEKSANDËR MOISIU" University - Durrës,
"ISMAIL QEMAJLI" University - Vlora, "FON"
University - Skopje, University of "LECCE" -
Italy, American Heritage University - USA,
London City College - Great Britain,
Polytechnic University - Tirana, Mediterranean
University of Albania - Tirana, etc.

The following cooperation with these educational institutions is carried out: Joint scientific conferences, research seminars, training in knowledge fields that these institutions cooperate with, tables on various issues of social life, scientific consultations, drafting joint projects, study visits, as well as other activities of study cooperation with teaching staff and with students.

'BIZNESI' College is certified according to ISO 9001: 2008 standard for the provision of educational and technical services in the field of fire protection and occupational safety.

"BIZNESI" College participates in the project: Support and development of structures for quality assurance of Private Higher Education Institution in Kosovo.

This support is provided in collaboration with: The University of SALZBURG - Austria, with the CORK University College-Ireland, with the POLITECHNIK-Romanian University, with MEST-Kosovo, Kosovo Accreditation Agency and with WUS Austria.





COOPERATION WITH STATE INSTITUTIONS

"BIZNESI" College cooperates with governmental institutions:

Students are introduced to practical work in the relevant ministries, as well as in the office of the Prime Minister.

Students complete their knowledge through practical work as well as improve teaching qualities.

"BIZNESI" College practices the commitment of personalities of state institutions to hold lectures on certain topics, which are also related to practical work.

"BIZNESI" College cooperates with state institutions such as: courts, prosecutors, Kosovo Police, and others.

"BIZNESI" College has cooperation agreements with the following local institutions:

The Government of the Republic of Kosovo, the Ministry of Internal Affairs, the Ministry of Labor and Social Welfare, Kosovo Center for Education and Development, etc.

"BIZNESI" College has signed a Memorandum of Cooperation with the Ministry of Internal Affairs, respectively with the Agency for Emergency Management.



COOPERATION WITH ECONOMIC ORGANIZATION

"BIZNESI" College also cooperates with economic organizations. There is a good cooperation with the Chamber of Commerce of the Republic of Kosovo in the exchange of ideas regarding the economic and social development of Kosovo. "BIZNESI" College has good cooperation with Trade Union Organization.



Certification in the field of emergencies



PRACTICAL LEARNING

At "BIZNESI" College, students also gain practical experience during the study process:

1. The way of gaining practical experience is carried out through visits of institutions from the economic, legal and emergency fields. Students are concretely acquainted with the structure of their organization, the implementation of the practical aspect of theoretical issues, that are subject of work during studies. Students present these issues during special classes, along with other students, conducting discussion topics.

2. The second form of gaining practical experience is the participation of students in projects, through which students independently and creatively analyze practical issues that are in the field of economics, emergency and legal field.

3. The third form of gaining practical experience is the practical activity of students in concrete activities in the field of their studies.

FACULTY OF ECONOMY

- Practical learning in -

1. The Prime Minister's Office, Ministries, Banks, the Kosovo Center for Education and Development, Insurance Companies, Public and Private Enterprises, etc.

FACULTY OF LAW

- Practical learning -

2. Bar Association, Courts of different levels, Legal Clinics, Law Offices, Criminalistics laboratory, Legal Office, etc.

FACULTY OF EMERGENCIES

- practical learning in-

3. "BIZNESI" College Laboratory Agency for Management of Emergencies, across firefighting centers etc.



1 Academic staff with long experience in educational and scientific institutions

2 Team of proven experts for high quality and academic and teaching achievements

3 Modern infrastructure

4 Implementation of modern methods in the teaching process and in practical work

5 Development of practical learning for students in various governmental and non-governmental institutions

6 Permanent supervision of the assessment process, as well as ensuring the quality of teaching

7 Scientific magazine of BIZNESI College, and the "TREND" magazine

8 Student Magazine "MODERN BUSINESS"

9 Qualitative cooperation with state institutions and with various local and international universities

10 Success is proven and guaranteed

10 Reasons to study at "BIZNESI" College

Discount for excellent high school graduates, 5%
Discounts for students of the same
families, 10% Scholarships for
Distinguished Students Free
Administrative Services, Free
Courses and Trainings

Visit our points

Prishtinë

Gjakovë

Prizren

Ferizaj

Mitrovicë

Vushtrri

Drenas

Skenderaj

Rahovec

DOCUMENTATION FOR REGISTRATION

High School Diploma, High School
Certificates, Identity Card,
Birth certificate,

You can get the application at the College or you can apply online

Apply online

www.kolegjibiznesi.com
info@kolegjibiznesi.com

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