

**KOLEGJI "BIZNESI"**

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**PRISHTINË**



**KOLEGJI - COLLEGE**  
**BIZNESI**  
Prishtinë

**"STUDENT UNION REGULATION  
of BIZNESI College"**

Pristin, 2025

The Regulation of the Student Union at BIZNESI College” has been drafted in support of the Decision of the Higher Academic Council, based on Law No. 04/L-037 “On Higher Education in the Republic of Kosovo,” the College Statute, **Article 21(h) and Articles 71 and 72**, as well as all other applicable legislation, and has been approved by the Decision of the Higher Academic Council No. \_\_\_\_\_ dated 27/06/2025.

## **Regulation of the Student Union of BIZNESI College**

### **Article 1 – Purpose**

1. The Student Union Regulation is the highest legal act of the Student Union.
2. The Regulation ensures the implementation of the responsibilities of the Student Union in support of the Statute of BIZNESI College.
3. The Statute defines the competences and regulation of the Union, the organization and functioning of the Union's bodies, internal relations within the Union, local and international cooperation, the Union's relations with the Dean, the Higher Academic Council, students, general financial principles, and final provisions.

### **Article 2 – The Student Union**

1. The Student Union is a student organization that represents the interests of the students of BIZNESI College both within and outside the institution, and its functioning is guaranteed through the Statute of BIZNESI College.
2. Through its bodies, the Student Union ensures that students enjoy all their rights and freedoms without distinction of race, ethnicity, gender, language, religion, sexual orientation, political opinion or any other opinion, national or social origin, property, birth, or any other status, so that they can enjoy equal rights and opportunities under the conditions provided by BIZNESI College.
3. The Student Union supports cooperation among students and enables the promotion, protection, and expansion of students' rights by combating discrimination, isolation, and injustice through targeted campaigns and actions, thus ensuring the representation of students in all decision-making bodies of BIZNESI College.
4. The Student Union establishes cooperation agreements with organizations, institutions, and companies for the purpose of organizing various student activities.
5. The Student Union provides students with the opportunity to participate in the College's activities through its bodies.

### **Article 3 – Headquarters**

The headquarters of the Student Union is located at the BIZNESI College building, Rr. “Bulevardi Dëshmorët e Kombit”, no. 5 Ulpian, Prishtinë, 10000 Prishtinë, Republic of Kosovo.

### **Article 4 – Status**

The Student Union is a student representative organization, without legal personality, which represents the interests of students through its bodies.

### **Article 5 – Competences of the Student Union**

1. The Student Union exercises its competences and those delegated according to this Regulation, the Statute of BIZNESI College, and other applicable legal acts.

2. The Student Union has full and exclusive competences regarding general student interests, respecting the standards set in the Statute, in the following areas:
  - 2.1. Utilization of spaces provided by BIZNESI College.
  - 2.2. Promotion, protection, and expansion of students' rights.
  - 2.3. Handling complaints and requests from students.
  - 2.4. Organization of cultural, sports, and other recreational activities.
  - 2.5. Any matter not expressly excluded from its competences or assigned to another authority.
3. BIZNESI College may delegate specific competences to the Student Union based on the current Statute.

#### **Article 6 – Acts of the Student Union**

1. The Student Union drafts internal acts which are approved by the Student Parliament.
2. The internal acts of the Student Union apply to the Prishtinë campus and the Prizren branch of BIZNESI College and include:
  - 2.1. The Regulation of the Student Union of BIZNESI College.
  - 2.2. Any other act necessary for the efficient functioning of the Student Union.

#### **Article 7 – Funds**

1. The Student Union has the right to possess and manage funds.
2. The Student Union maintains and manages the register of available funds.
3. Resources allocated by BIZNESI College shall be used for the interests of students, such as for conferences, seminars, publication of student works, magazines, domestic and international visits, with the aim of fostering good relations with other student organizations.

#### **Article 8 – Cooperation with Other Student Organizations**

1. The Student Union has the right to cooperate and establish partnerships with other organizations within the Republic of Kosovo and with international organizations, within the scope of its competences, to perform functions of common interest in accordance with the principles of legal acts.
2. Cooperation agreements on behalf of the Student Union shall be signed by the President/Chairperson.

#### **Article 9 – Representation of the Union in Associations**

1. To protect and promote common interests, the Student Union organizes and participates in associations operating both domestically and internationally.
2. Membership acts, financial documents of the associations, information about activities, and their budgetary contributions to associations must be made public by the Student Union leadership to the Student Parliament for approval.
3. In accordance with the law, such associations may offer their members a number of services, including training, capacity building, technical assistance, research, etc.
4. Associations of student organizations may cooperate with international associations.

### **Article 10 – Organizational Structure**

1. The organizational structure of the Student Union is as follows:
  - 1.1. President of the Student Union
  - 1.2. Members of the Student Parliament within BIZNESI College

### **Article 11 – Student Parliament**

1. The Student Parliament is the highest representative body of the students.
2. The Student Union is composed of:
  3. The most voted students from the 1st (first) year of the BA program
    - 3.1. The most voted students from the 2nd (second) year of the BA program
    - 3.2. The most voted students from the 3rd (third) year of the BA program
    - 3.3. The most voted students from the 1st (first) year of the MA program
    - 3.4. The most voted students from the 2nd (second) year of the MA program

### **Article 12 – Meetings of the Student Union**

Meetings of the Student Union shall be convened at least 3 days prior to the scheduled date of the meeting, except in emergency cases.

### **Article 13 – Elections for the Student Union**

1. Members of the Student Union, as an independent body, are elected by the votes of BIZNESI College students in student elections held every two years.
2. Elections may be regular, extraordinary, or early.
3. Elections are organized by the Executive Board of the Student Union.

### **Article 14 – Electoral Process**

1. The electoral process is announced and managed by the current Executive Board of the Union.
2. Upon the announcement of elections by the Union Board, any student has the right to run as a candidate, provided they obtain at least 50 signatures from Student Parliament members.
3. The signature list must include the student ID numbers to prevent duplicate signatures.
4. The signature list is submitted to the Union Board, which, after verifying the validity of the list and candidacies, determines the names of all candidates eligible for voting.
5. Voting is organized electronically.
6. The student receiving the second-highest number of votes is elected as Vice-President of the Student Union.
7. The President and Vice-President of the Student Union represent the students in the Higher Academic Council (KLMSH).
8. The mandate of the Student Union members is two years.

### **Article 15 – Duties and Responsibilities of Student Union Members**

1. Members of the Student Union have the following duties and responsibilities:
  - 1.1. Actively participate in Student Union meetings;
  - 1.2. Perform tasks assigned by the President of the Student Union;
  - 1.3. Participate in activities organized by the Student Union or BIZNESI College;
  - 1.4. Report to the Student Parliament quarterly or upon request by members.

#### **Article 16 – Termination of Mandate of Student Parliament Members**

1. The mandate of Student Union members ends if they:
  - 1.1. Violate the Regulation of the Student Union of BIZNESI College;
  - 1.2. Resign;
  - 1.3. Are absent or fail to engage continuously;
  - 1.4. Complete their mandate;
  - 1.5. Refuse to report to the Student Union (more than twice consecutively);
  - 1.6. Upon initiative of at least 6 members of the Student Union who document inappropriate behavior or conduct of the member;
  - 1.7. Pass away.

#### **Article 17 – Executive Board**

The Executive Board of the Student Union consists of:

1. President of the Student Union;
2. One (1) Vice-President of the Student Union from the Prizren branch;
3. Secretary of the Student Union.

#### **Article 18 – Election of the President of the Student Union**

1. The procedure for electing the President of the Student Union is as follows:
  - 1.1. The President of the Student Union is elected by the students with 50 + 1% of the votes, and their mandate lasts two years.
  - 1.2. Members of the Student Parliament who wish to run for President are proposed by other student members or can self-nominate, provided they have at least 3 signatures from members to be eligible candidates.
  - 1.3. Candidates for the President position are given one (1) day to present their program plan to the other student members in the form of a presentation.
  - 1.4. If in the first round no candidate obtains 50+1% of the votes, the two candidates with the highest votes proceed to a second round.
  - 1.5. In the second round, the candidate who secures 50+1% of the votes is elected President of the Student Union.

#### **Article 19 – Criteria for Election of the President**

1. Candidates for the position of President of the Student Union must meet the following criteria:

1.1. For the 3-year study system, students must be in the 1st or 2nd year; for the 4-year system, students may also be in the 3rd year of BIZNESI College programs.

1.2. Be a regular student.

1.3. Candidates for President must not be involved in administrative work within BIZNESI College.

#### **Article 20 – Duties and Responsibilities of the President of the Student Union**

1. The duties of the President of the Student Union are:

1.1. The President is the main executive authority of the Student Union;

1.2. Represents BIZNESI College students both within and outside the institution;

1.3. Organizes and leads the work of the Union;

1.4. Supervises the work of Student Union members;

1.5. Cooperates with other organizations outside the College and establishes partnerships with student unions of other colleges;

1.6. Establishes student clubs promoting social, cultural, sports, creative activities, as well as forums for discussions and debates for students' personal development.

#### **Article 21 – Final Provisions**

In accordance with this Regulation and the Statute of BIZNESI College, all other general and specific acts of the Student Union shall be drafted.

#### **Article 22**

1. The Student Union Regulation may be amended according to its approval procedure.

2. This Regulation enters into force on the date of its signing.



Dean

Prof. dr. Shyqeri Kabashi