



KOLEGJI - COLLEGE
BIZNESI
Prishtinë

KOLEGJI "BIZNESI"

Nr. 735-1/24 Data 24.12.2024
PRISHTINË

**STATUTE
OF THE STUDENT UNION
OF THE BIZNESI COLLEGE**

Pristina, 2024

Council of the Biznesi College, in accordance with the Law on Higher Education and the Statute of the Biznesi College, at the meeting held on 24/01/24, approves:

Statute of the BIZNESI College Students' Union

Article 1 Purpose

1. The Statute of the Student Union is the highest legal act of the Student Union.
2. The Statute provides for ensuring the implementation of the responsibilities of the Student Union in support of the Statute of the Biznesi College.
3. The Statute determines the powers and status of the Union, the organization and functioning of the Union's bodies, relations within the Union, local and international cooperation, the Union's relations with the Dean, the Higher Educational and Scientific Council, students, general financial principles and final provisions.
4. The Statute of the Student Union is approved by the Student Council with 2/3 of the votes of the total number of members.

Article 2 Students' Union

1. The Student Union is a student organization that represents the interests of students of the Biznesi College inside and outside the institution, the functioning of which is guaranteed by the Statute of the Biznesi College.
2. The Student Union, through its bodies, ensures that students enjoy all their rights and freedoms, without distinction of race, ethnicity, gender, language, religion, sexual orientation, political or other opinion, national or social origin, without distinction of property, birth or any other status, in order to enjoy equal rights and opportunities under the conditions offered by the Biznesi College.
3. The Student Union supports cooperation between students and enables the promotion, protection and expansion of student rights, combating discrimination, isolation and injustice through targeted campaigns and actions, thus ensuring student representation in all policy-making and decision-making bodies and processes of the Biznesi College.
4. The Student Union enters into cooperation agreements with various organizations, institutions and companies for the purpose of organizing various student activities.
5. The Student Union enables students to participate in the activities of the College through its bodies.

Article 3
Headquarters

The headquarters of the Student Union is on the campus of the Biznesi College at Bulevardi "Deshmoret e Kombit" no. 5 -10000 Pristina, Republic of Kosovo.

Article 4
Status

The Student Union is a student representation organization, without legal personality, which represents the interests of students through its bodies.

Article 5
Symbols

1. The Student Union has its own symbols including a logo, seal, and flag.
2. The symbols of the Student Union are approved and changed by the Student Council in accordance with the Statute of the Biznesi College and the Statute of the Student Union, as well as no. 5
3. The symbols of the Student Union are changed by the Student Council with 2/3 of the votes of the members of the Student Union, presenting them 10 days before the meeting scheduled for voting on the change of symbols.
4. The use of symbols is the exclusive right of the Student Union and no entity or person may use the emblem and other symbols without prior authorization from the Presidency of the Student Union.
5. The content, right and manner of using the symbols of the Student Union are determined by special decisions of the Student Council.

Article 6
Competences of the Student Union

1. The Student Union exercises its powers and those delegated under this Statute, the Statute of the Biznesi College and other legal acts in force.
2. The Student Union has full and exclusive powers, in terms of the general interest, respecting the standards set out in the Statute, in the following areas:
 - 2.1. The use of the spaces provided by the Biznesi College;
 - 2.2. The promotion, protection and expansion of students' rights;
 - 2.3. Handling student requests;
 - 2.4. Organizing cultural, sports, and other leisure activities;
 - 2.5. Any matter that is not expressly excluded from their competence, or that is not assigned to another authority.

3. The Biznesi College may delegate certain powers to the Student Union based on the Statute in force.

Article 7
Acts of the Student Union

1. The Student Union drafts internal acts which are approved by the Student Council.
2. The internal acts of the Student Union are valid throughout the Biznesi College, Prizren branch and include:
 - 2.1. Statute of the Biznesi College Student Union;
 - 2.2. Rules of Procedure of the Student Council;
 - 2.3. Any other act necessary for the efficient functioning of the Student Union.

Article 8
Funds

1. The Student Union has the right to own and manage funds.
2. The Student Union maintains and manages the register of funds at its disposal.
3. The funds allocated by the Biznesi College will be used for the interests of students, such as for conferences, seminars, publications of student works, magazines, visits within and outside the country, with the aim of creating the best possible relations with other student organizations.

Article 9
Cooperation with other student organizations

1. The Student Union has the right to cooperate and create partnerships with other organizations of the Republic of Kosovo and international organizations, within the scope of its competences, to perform functions of common interest in accordance with the principles of legal acts.
2. Cooperation agreements on behalf of the Student Union are signed by the President.

Article 10
Representation of the Union in associations

1. To protect and promote common interests, the Student Union organizes and participates in associations that operate domestically and abroad.
2. The membership acts, financial documents of the associations, information on their activities and budgetary contributions to the associations, must be made public by the Student Union leadership to the Student Council for approval.

3. In accordance with the law, such associations may provide their members with a number of services, including training, capacity building, technical assistance, research, etc.
4. Student organization associations may cooperate with international associations.

Article 11
Organizational structure

1. The organizational structure of the Student Union is as follows:
 - 1.1. Student Council
 - 1.2. Presidency
 - 1.3. President of the Student Union
 - 1.4. President of the Student Union of the Program
 - 1.5. Committees
 - 1.6. Members of the Student Union.

Student Council

Article 12

1. The Student Council is the highest representative body of students.
2. The Student Council consists of:
 - 2.1. one (1) representative elected from each Study Program.
 - 2.2. one (1) representative reserved for students from non-majority communities.
3. The Student Council drafts and approves the Rules of Procedure of the Student Council.
4. The Student Council approves the Statute of the Student Union and other acts of the Union.
5. The Student Council and the Union Presidency have the right to take measures to implement legal acts within the scope of their competence.
6. The Student Council is led by the President of the Student Union.

Article 13
Student Council Meetings

meetings are called by the Secretary of the Student Union, at least 3 days before the scheduled meeting date, excluding emergency cases.

Article 14
Student Council Elections

1. The members of the Student Council, as an independent body, are elected by the votes of the students of the Biznesi College, in student elections held every three years.
2. Elections may be regular, extraordinary and early.
3. Elections are organized by the Student Union Presidency.

Article 15
Candidacy for members of the Student Council

1. All students of the Biznesi College and the Prizren branch can be candidates for membership of the Student Council.
2. Candidates for membership of the Student Council must meet the following predetermined criteria:
 - 2.1. The student must be in the first or second year of studies in the 3-year system, while in the 4-year system the student must be in the first, second or third year.

Article 16
The electoral process

1. The election process is announced and managed by the current Presidency of the Union.
2. Upon the announcement of elections by the Union Presidency, each student has the right to run by securing at least 50 signatures from students of the respective faculty.
3. The signature list must contain the student card number in order to avoid double signatures.
4. The list of signatures is submitted to the Presidency of the Union, which, after verifying the regularity of the list of signatures and candidacies, places the names of all candidates for voting.
5. Voting is organized electronically through the E-Student platform.
6. The electoral process lasts 7 (seven) days.
7. The student with the most votes is elected President of the Student Union of the respective Faculty and represents the students of that faculty in the Student Council.
8. The student who ranks second in votes is elected vice-president of the Faculty Student Union.
9. The President and Vice President of the Student Union of the respective Faculty represent the students in the Higher Academic and Scientific Council of the Biznesi College.
10. Two of the students with the most votes at the branch level elected branch student representatives to the Student Council.

11. The term of office of the members of the Student Council is two years.

Article 17

Duties and responsibilities of members of Student Council

1. The members of the Student Council have their duties and responsibilities, which according to the Statute of the Student Union are foreseen to be:

- 1.1. Actively participate in Student Council meetings;
- 1.2. Engage in Student Council committees;
- 1.3. Perform duties assigned by the President of the Student Union;
- 1.4. Participate in activities organized by the Student Union or the Biznesi College;
- 1.5. Report to the Student Council, every 3 months or upon request from members.

Article 18

Termination of the mandate of the members of the Student Council

1. The term of office of the members of the Student Council ends if:

- 1.1. Violate the Statute of the Biznesi College Student Union;
- 1.2. Violate the Rules of Procedure of the Student Council or other acts;
- 1.3. Resign;
- 1.4. In case of continuous absences and lack of commitment;
- 1.5. Upon termination of the mandate;
- 1.6. In case of refusal to report to the Student Union (more than twice in a row);
- 1.7. On the initiative of at least 1/4 of the members of the Student Union who prove the inadequate behavior or attitude of the members;
- 1.8. Upon death.

Article 19

Presidency

The Presidency of the Student Union consists of:

1. President of the Student Union;
2. Two (2) Vice Presidents of the Student Union from the Prishtina and Prizren campuses
3. by a representative of each Program

Article 20

Election of the President of the Student Union

1. The procedure for electing the President of the Student Union is determined as follows:

- 1.1. The President of the Student Union is elected by the Student Council with 50 + 1% of the votes and his/her mandate lasts two years.
- 1.2. Members of the Student Council who aspire to the position of President of the Student Union are proposed by other members of the Student Council or are proposed themselves,

provided that they have at least 3 signatures from members, to be a candidate for President of the Union.

1.3. Candidates for the position of President of the Student Union are assigned one (1) day to present their program plan to the other members of the Student Council in the form of a presentation.

1.4. A member of the Student Council has the right to sign for only one candidacy.

1.5. If in the first round, none of the candidates secures 50+1% of the votes, then in the second round the two candidates who secured the most votes in the first round go to the polls.

1.6. In the second round, the candidate who has secured 50+1% of the votes from the members of the Student Council is elected as President of the Student Union.

Article 21

Criteria for the election of the President

1. The criteria that must be met by candidates for the position of President of the Student Union are as follows:

1.1. The student must be in the 1st or 2nd year of studies in the 3-year system, while in the 4-year system the student may also be in the 3rd year in the study programs of the Biznesi College.

1.2. Be a full-time student.

1.3. Candidates for President of the Student Union must not be involved in administrative work within the Biznesi College.

Article 22

Duties and Responsibilities of the President of the Student Union

1. The duties of the President of the Student Union are:

1.1. The President is the main governing authority of the Student Union;

1.2. Represents the students of the Biznesi College inside and outside the institution;

1.3. Organizes and leads the work of the Student Council;

1.4. Chairs the meetings of the Student Council;

1.5. Supervises the work of the members of the Student Union;

1.6. Executes the acts approved by the Student Council;

1.7. Proposes members of the committees in the Student Council;

1.8. Proposes regulations and other acts for approval in the Student Council;

1.9. Proposes the Work Plan of the Student Council and executes the same with the other members of the Union;

1.10. Reports on developments within the Council, the implementation of the Work Plan, the course of activities and others, at least once every six months, or when requested by the members of the Student Union;

1.11. Requests that the Student Council review the proposed acts for approval;

1.12. Delegates responsibilities to other members depending on the scope of work of the members;

1.13. Organizes various activities in cooperation with other members of the Union and the Biznesi College;

1.14. Appoints representatives of the Student Union in the academic bodies of the Biznesi College.

1.15. Represents the Student Union on the Governing Council of the Biznesi College.

Article 23

End of the mandate of the President of the Student Union

1. The mandate of the President of the Student Union may end prematurely if:
 - 1.1. Violates the Statute of the Student Union;
 - 1.2. Violates the Rules of Procedure of the Student Council or other acts;
 - 1.3. By resignation;
 - 1.4. In case of continuous absences and lack of commitment;
 - 1.5. In case of refusal to report to the Members of the Student Council (more than twice in a row);
 - 1.6. On the initiative of at least 1/4 of the members of the Student Union who prove the inappropriate behavior or attitude of the President according to points 1.1., 1.2. and 1.4. of this article.

Article 24 Vice-Presidents of the Student Union

1. The Vice President of the Student Union from the Pristina campus is elected according to the same procedure as the President of the Student Union.
2. The representatives elected to the Student Council from the Prizren branch, ex officio, are vice-presidents of the Student Union on a rotating basis, with a one-year mandate.

Article 25

Duties and Responsibilities of the Vice-Presidents of the Student Union

1. Duties and responsibilities of the vice-presidents of the Student Union:
 - 1.1. Replace the President in meetings in case of absence or with authorization from the President;
 - 1.2. Engage in the drafting of the Work Plan and other acts of the Council;
 - 1.3. Report to the Presidency and the Student Council in three-month periods or at the request of other members;
 - 1.4 . Execute the acts approved by the Student Council;
 - 1.5 . Propose regulations and other acts for approval by the Student Council;
 1. 6. Perform other responsibilities determined by the President;
 1. 7. Act in full coordination with the President of the Student Union.

Article 26

Termination of the mandate of the Vice-Presidents of the Student Union

The procedure for ending the mandate of the Vice-Presidents of the Student Union is the same as the procedure for ending the mandate of the President according to Article 23 of this Statute.

Article 27

Duties and responsibilities of the Union Secretary of Students

1. The duties and responsibilities of the Secretary of the Student Union are:
 - 1.1 Calls meetings of the Student Council;
 - 1.2 Sets the Agenda and records the attendance of members at meetings;
 - 1.3 Organizes and manages the administrative, financial, logistical, etc. affairs of the Student Council;
 - 1.4 Reports to the Student Council only upon request from the President or members.

Final provisions

Article 28

In accordance with this Statute and the Statute of the Biznesi College, all other general and special acts of the Student Union are drafted.

Article 28

1. The Statute of the Student Union may be amended according to its approval procedure.
2. This Statute enters into force on the day of its approval by the Student Council.

President of the Student Union

Bamir Spahiu


